

APPLICATION FOR BULK DELIVERY / HOUSE REMOVAL

			Particulars of Resident		
Name	:				Owner / Tenant
Block No	:		Unit No :		•
Contact Nos	:		(Residence) :		(Handphone)
		ı	Particulars of Contractor	r	
(If more than one co	ontractor is ei	ngaged, please u	se separate form)		
Company					
Address	:				
Co. Regn. No.	:		Person-in-charge:		
Contact Nos.			Office :		Handphone
		Schedule	of Bulk Delivery / House	Removal	
Type of Works : B		Bulk Deliv	ery (Moving In) / House Remov	val (Moving Out)	
Schedule Date Fro	om :		То		
			Acknowledgement		
I confirm the acceptance of the terms and conditions herein and shall be liable for the breach of any such terms					
"By providing your personal data to us, you agree that MCST 4058 may collect, use and disclose such information for security and monitoring purposes. You further agree that such information may be disclosed to MCST's related corporations and third parties who provide services to MCST 4058."					
Signature of Applicant				Date	
For Official Use					
APPLICATION FOR	R BULK DELI	VERY / HOUSE	REMOVAL		
Deposit Cash/Che	que :		Amount :		
Issued By	:		Receipt No :		
			Date of Issue :		
Refund of Deposit	<u> </u>				
Receipt / Cheque No :					
Name of recipient					•
	·				
Signature of recipient				Date	

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Terms and Conditions

1. Deposit

- 1.1 Owner/Resident shall pay a deposit (by cheque) of S\$1,000.00 upon application. The cheque shall be made in favour of "The MCST Plan No. 4058" before permission is granted for the delivery/removal works to commence.
- 1.2 Such deposit will be refunded to the Owners/Residents when the Management is satisfied that the Owners/Residents or their appointed contractors have not damaged any common areas, left debris or caused any inconvenience to the building for which the Management would have incurred cost to rectify.
- 1.3 Should the expenses of such rectification exceed the deposit, the Owners/ Residents concerned shall be liable to pay the difference.

2. Working Hours

2.1 Bulk deliveries and house removals should be carried out on the following hours:

Mondays to Fridays 9:00 a.m. – 6:00 p.m

Saturdays 9:00 a.m. – 1:00 p.m

Owners/Residents and their contractors are reminded to inform the Management Office of their schedule.

Bulky deliveries and house removals are not allowed on Sundays, Eve of Public Holidays and Public Holidays.

3. Security

- 3.1 All deliveries and removals must be reported at the security checkpoint prior to the work being carried out. Otherwise, the Management reserves the right to refuse entry of any unknown personnel for purposes which cannot be verified.
- 3.2 All workers of the appointed contractors must report at the security check-point to obtain identification passes and must wear their passes at all times whilst in the Estate. Security personnel have the right to question any person found without a pass.
- 3.3 The contractor must be accompanied by the nominated person-in-charge.

4. <u>Lift/Staircase</u>

- 4.1 All deliveries/removals and workmen should use only designated lifts and staircases so as not to cause inconvenience to the Owners/Residents. Only one lift may be used for removal purposes.
- 4.2 Owners/Residents must ensure that adequate measures are taken to protect the lifts and other common property during any bulk deliveries or house removal works.

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5. <u>Debris/Clean</u>

- 5.1 Packing and crating materials must be disposed off and removed from the premises on the same day that they are being brought in.
- 5.2 Unwanted materials, debris, etc. should not be left on the corridors, lift, lobbies, fire escape staircase or any other common areas in the building. Otherwise, they will be removed and any cost incurred will be charged to the Owners/Residents concerned.
- 5.3 In the event the debris is not cleared quickly or any of the common property is damaged, the Management reserves the right to remove such debris and effect all necessary repairs on the account of the Owners/Residents. The cost of such removal or repairs shall be deducted from the deposit.

6. Others

- 6.1 Owners/Residents shall be responsible for the conduct and behaviour of their appointed contractors.

 Any damages to the building and equipment caused by the moving of furniture or other effects shall be replaced or repaired at the expense of the Owners/Residents concerned.
- 6.2 The Owners/Residents are not allowed to tap water/electricity supply from the common areas.
- 6.3 The Owners/Residents shall ensure that the works to be carried out will not in any way cause any unnecessary nuisance to any occupiers.
- 6.4 Contractor's vehicles must not obstruct other vehicles when parked in the car park. Such vehicles are not to park within the estate during the night except with the written permission of the Management.
- 6.5 No container is allowed to in the Estate.
- 6.6 Contractors must not obstruct movement or deposit furniture or other items in any place other than what was designated by the Management.
- 6.7 Upon completion of the works, the Owners/Residents shall inform the Management, its agent or servant.

 A joint inspection of the lift, lobbies/common areas will be carried out.
- 6.8 If the said deposit is insufficient to cover the full cost of the removal and repair, the Management reserves the right to recover the full costs of the removal and repair from the Owners/Residents.